

Smithfield West Public School

Welcome to Smithfield West Public School.

On behalf of our school I would like to thank you for putting your trust in us as partners in your child's education. This is an incredible responsibility that we undertake with a mixture of dedication, care and professional knowledge.

We are extremely proud of both the quality of educational delivery offered at our school and of the safe, nurturing environment we provide in caring for all our students.

Our commitment to excellence in academic, creative, sporting and cultural pursuits ensures that every child who graduates from our school has a strong sense of their own value and a confidence in their future contributions to society.

The purpose of this information booklet is to provide details of the administration, organisation and normal day to day functioning of the school. Please read the information provided and retain this booklet for future reference. If you need clarification, or any further information in regards to any of the details in this booklet, then please do not hesitate to contact the school office and our trained staff will be happy to assist.

Stephen Gray
Principal

Leadership Team

Principal:	Mr Stephen Gray
Assistant Principals:	Ms Kate Fleming Mrs Chrys Georgilas Ms Susan Rowlings
Instructional Leader:	Mrs Belinda Wilson
School Administration Manager:	Ms Sue Pilgrim

Vision Statement

"Smithfield West Public School is a safe and inclusive learning environment, that works in partnership with families and the wider community to maximise opportunities for students to be engaged learners who aspire to reach their full potential and be active contributors today and into the future."

Smithfield West Public School

School Creed

This is our school, let peace dwell here
Let the school be full of contentment,
Let love abide here.

Love of one another
Love of mankind
And love of life itself.

Let us remember, that as many hands build a house
So many hearts make a school.

School Motto

"Deeds Not Words", has been the motto since our inception. The lamp on the school crest signifies the "Light of Learning".

Students are proud of their own motto - "Smithfield West - The Best in the West".

School Prayer

Heavenly Father we ask for your blessing on this our school.
Help us to work for the good of others and guide us in all our undertakings.
Especially do we pray for peace throughout the world. Amen

School Song

Proudly sing of Smithfield West,
Endeavour there to give our best.
In defeat or victory, no matter what the task may be.
With courage and determination
We will one day lead our nation
By the ideals practised here
By values that we hold so dear.
Scholarship of highest order
Sportsmanship that knows no border,
Friendship based on love and trust
Devotion to things true and just.

Smithfield West Public School

Curriculum

The six key learning areas as determined by the NSW Education Standards Authority are taught at Smithfield West Public School. They are:

- English
 - Speaking and Listening
 - Reading and Viewing
 - Writing and Representing
 - Spelling
 - Handwriting
 - Grammar, Punctuation and Vocabulary
 - Thinking Imaginatively and Creatively
 - Expressing Themselves
 - Reflecting on Learning

- Mathematics
 - Number and Algebra
 - Measurement and Geometry
 - Statistics and Probability

- Science & Technology

- Human Society and Its Environment
 - History
 - Geography

- Creative Arts
 - Music
 - Visual Arts
 - Dance
 - Drama

- Personal Development, Health and Physical Education

The curriculum aims to be relevant and challenging and offers a range of learning opportunities to enable students to develop the skills necessary to participate in and contribute to society. Experiences are provided within a Quality Teaching Framework and are in keeping with each individual's potential and stage of development.

The curriculum is organised into Stages (rather than years).

- | | |
|---------------|-----------------|
| Early Stage 1 | - Kindergarten |
| Stage 1 | - Years 1 and 2 |
| Stage 2 | - Years 3 and 4 |
| Stage 3 | - Years 5 and 6 |

Smithfield West Public School

Developing School Involvement

Contact between the school and home is of the utmost importance. There are many different activities for parents during the year, some of which will involve students, while some are for parents and teachers. Some of the ways to get involved include:

- Attending P&C meetings;
- Attending school functions such as sport carnivals and open days;
- Participating in parent/teacher interviews;
- Attending parent information meetings;
- Working in the classroom as a parent helper;
- Reading newsletters which give information about school events; and
- Generally supporting decisions made at school and seeking clarification if there is a concern.

Some Things We Do

- Excursions and incursions;
- Public Speaking K-6;
- Debating;
- Student leadership;
- Choir;
- Dance;
- Spelling Bee;
- Speech Pathology program; and
- Primary School's Sports Association (PSSA) competitions.



Smithfield West Public School

GENERAL INFORMATION

Assemblies

A morning assembly is held every Monday and Friday morning at 8:55am. Brief information and announcements are provided at these assemblies. More formal assemblies are held in the school hall every second Wednesday afternoon. During this assembly, students receive awards and class items are presented. Assembly dates and classes presenting items are advertised in the newsletter. Parents and community members are most welcome to attend.

Attendance

Students are required by law to attend school regularly. It is expected that all students arrive by 8:55am ready for class as valuable learning time is missed if they are late.

Absences - When your child is absent from school because of illness, holidays or for family reasons, a written explanation must be sent to the class teacher. It is not acceptable for parents to keep their child away from school for activities such as birthdays, shopping or when minding other children. Please telephone the school office if an absence is likely to exceed three days.

Late Arrivals - Students arriving late to school must report to the school office with their parent/carer for a 'late arrival' note. When generated, it is to be handed to the class teacher upon entering the classroom. The student's arrival time is noted and a partial absence recorded for the day.

Early Leavers - On occasion it may be necessary for students to leave early from school. Parent/carers wishing to collect students before 3.00pm must report to the school office and obtain an 'early release' note. This notification slip must be presented to the class teacher before the student leaves the school. No child is permitted to leave early without this note. The time of departure is documented and a partial absence recorded for the day.

Please note that students are only permitted to leave the school early in the presence of their parent/caregiver or nominated emergency contact. If anyone else is to pick up the student from school, they must be over 18 years of age and written advice must be received from the parent/caregiver.



Smithfield West Public School

Behaviour for Excellence

Our school has developed a positive behaviour plan titled, 'Behaviour for Excellence' which is aimed at promoting behaviours in our students that ensure a safe and secure learning environment and an opportunity for all to reach their potential. 'Behaviour for Excellence' encompasses both our reward system and consequences for inappropriate behaviour. The 'Welfare and Behaviour Policy' is available for viewing in its entirety on the school website.

'Behaviour for Excellence' is based on our three core values:



We Care



We are Safe



We Learn



These three values are integrated into the five school rules:

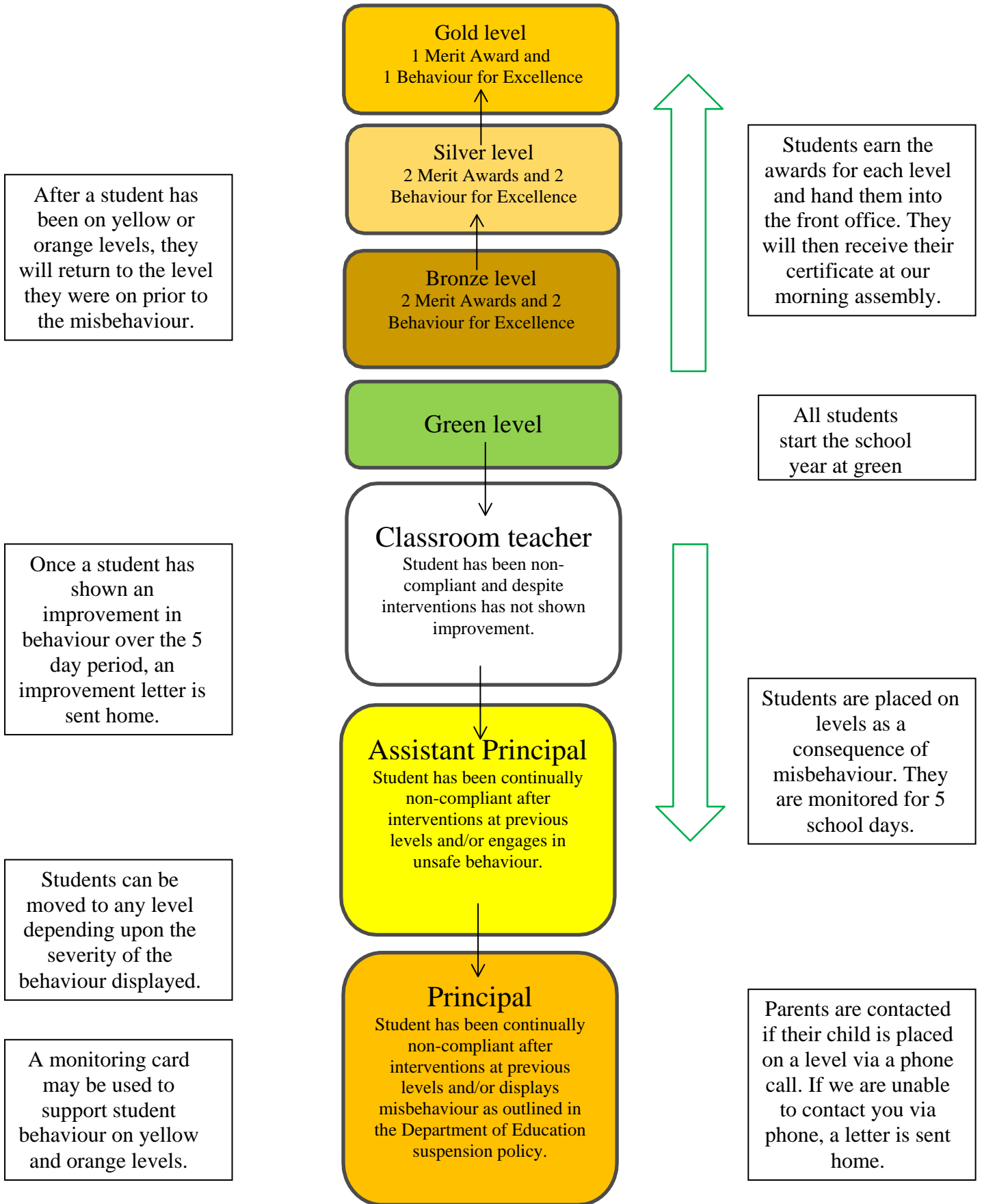
1. Show respect to all – We Care, We Learn
2. Keep your hands and feet to yourself - We Are Safe
3. Work and play in safe areas – We Are Safe
4. Respect all property – We Care
5. Be a good learner - We Learn

Behaviour Support Process

There is a system of three levels which provide students, parents and staff with a clear understanding of the expectation for student behaviour and procedures for commendation or consequence. When unacceptable behaviour is exhibited, students will pass through lower levels. Assistant Principals will collaboratively decide on student movement between levels after consultation, where necessary, with teachers. Once a student has exhibited behaviours that warrant intervention by the Assistant Principal or Principal, a behaviour monitoring card may be implemented to support the development of positive behaviours and promote self-reflection for the student.

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Below is the flowchart for promoting positive behaviour and supporting misbehavior.



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Awards for Excellence

Students are generously acknowledged for their achievements and contribution to school activities through:

- Class merit awards
- End of term assembly awards
- Sporting awards
- Principal's awards
- Awards for participation and achievement in school area and state competitions
- Recognition awards for participation and achievement in special school programs
- Presentation Day awards

They are encouraged to collect 10 tokens to fill token strips and present them to their class teacher for a 'Behaviour for Excellence' Award. Tokens are given to students who consistently display positive behaviour at school. They demonstrate our schools' core values and respect our school rules.

Merit awards acknowledge achievement in the classroom or on the playground. Each class teacher will acknowledge three students at our fortnightly assembly with a merit award.

Book Club

Scholastic Australia Book Club forms are sent home twice a term giving parents the opportunity to order from a selection of reasonably priced books for their children.

Buses

Students from K-2 are eligible for a free bus pass. Students in Years 3-6 must live outside a 1.6km radius of the school in order to be eligible for a free pass. Information is available from the school office.

Canteen

The school has a fully equipped leased canteen operating under the mandatory 'Healthy Schools Canteen' guidelines. The canteen operates Monday to Friday between 8:30am and 2:00pm. Up to date price lists are sent home on a regular basis and published on the school website. Orders must be placed at the canteen before school. Lunches are delivered to the classroom at lunchtime. Online ordering facilities are available. Phone contact is available on 0425 345 842.

Change of Address or Contact Numbers

Parents provide contact details during the enrolment process. This enables the school to contact the parents or emergency contact person in case of sickness or accident. **Please keep the school updated of any changes in address (proof of new address is required), telephone or emergency contact numbers.**

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Class Organisation

Classes from Kindergarten to Year 6 are organised on a parallel basis. This means that within each year, each of the classes has an even distribution of students of all abilities. At the beginning of the year, students are not placed in their new classes for the first few days until numbers are finalised.

Custody of Children

The Principal and class teacher must be informed of any special circumstances that may affect a student. If custody and access has been determined by court orders, and if there are any special provisions, then a copy of the court order must be made available to the Principal at the time of enrolment or as soon as possible after a determination has been made. This information is required in the best interests of your child and it is very important that the school be notified if there is any change to this order. This confidential information is respected by the school.

English as an Additional Language or Dialect Teacher (EAL/D)

The EAL/D teacher works with students from language backgrounds other than English, requiring assistance in spoken and written language. Students may be withdrawn from class for specialised work and/or they may remain in the classroom, where the EAL/D and class teacher work in a team teaching situation.

Enrolment

Kindergarten students are eligible to commence schooling at the beginning of the year provided they turn 5 years of age by 31 July of that year. Parents may seek an application to enrol at any time during the year.

Documentary evidence of date of birth and proof of address is required for Kindergarten students and for those enrolling from outside the Public Education system. As well, the NSW Public Health ACT 1991 requires that the parents of students starting school present the Australian Childhood Immunisation Register statement at the time of enrolment.

Students transferring from other government schools are able to enrol at any time provided they reside within the local school area. Out of area enrolments are considered on a priority basis upon application.

Excursions/Incursions

All Stages participate in excursions and visiting performances (incursions) throughout the year to enrich student learning experiences. All students are encouraged to participate in these arranged activities, as they are an integral part of the educational program at Smithfield West.

Excursion costs and frequency are closely monitored during the year. Written parental permission is required for all excursions and a comprehensive risk assessment is completed by staff prior to each activity. It is very important that the "final date for payment" is respected and adhered to, to avoid disappointment and administrative problems.

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Facebook



Smithfield West Public School has its own official Facebook page. We use our page to:

- celebrate the successes of our students;
- show our community the wonderful things our students participate in and learn about; and
- communicate the dates of important events and send reminder messages.

Student photos are published on the Facebook page where parents have granted us permission to do so. If you have a query about your child's permission to publish, please contact our front office.

Financial Support

Financial support is available to parents/carers experiencing difficulties meeting the cost of school related activities for their children eg uniforms, excursions, incursions, books etc. Parents/Carers are encouraged to contact the Principal as the need arises and can be assured that the matter will be treated as strictly confidential.

Homework

Homework will vary from class to class with the amount generally increasing as students move closer to secondary school. Written homework is aimed at reinforcing topics covered in class. There is an expectation that all students read at home. Homework is not given as a punishment and it should never become a source of frustration or stress for students or parent/carers. If your child has difficulty or you are unsure of the best way to help, please contact the classroom teacher.

Illness and Injury

When a student becomes ill at school they will be sent to the office, where the SAS staff will monitor the student's condition and determine whether there is a need to contact the parents. If your child has a serious accident at school, we will endeavour to contact you immediately. If necessary, an ambulance will be called to ensure your child receives the best necessary care.

Infectious Diseases

During their time at school, students may come into contact with early childhood diseases and at Smithfield West we follow Department of Health guidelines. As well, there is the possibility of your child having head lice or nits (pediculosis). If this occurs don't be upset or embarrassed, as it is something that happens to many children during their life.

Chicken Pox

Time from exposure to illness

10 to 21 days.

Symptoms

Slight fever, runny nose, and a rash that begins as raised pink spots that blister and scab.

Do I need to keep my child home?

Yes, for 5 days from the onset of the rash and until the blisters have dried.

How can I help prevent spread?

Immunise your child at 18 months of age or at 12 years if they are not immune.

Conjunctivitis

Time from exposure to illness

1 to 3 days.

Symptoms

The eye feels scratchy, is red and may water. Lids may stick together on waking.

Do I need to keep my child home?

Yes, while there is discharge from the eye.

How can I help prevent spread?

Careful hand washing; avoid sharing towels. Antibiotics may be needed.

Gastroenteritis

Time from exposure to illness

Depends on the cause: several hours to several days.

Symptoms

A combination of frequent loose or watery stools, vomiting, fever, stomach cramps, headaches.

Do I need to keep my child home?

Yes, for at least for 24 hours after the diarrhoea stops.

How can I prevent spread?

Careful hand washing with soap and water after using the toilet or handling nappies and before touching food.

German Measles (Rubella)

Time from exposure to illness

14 to 21 days.

Symptoms

Often mild or no symptoms: mild fever, runny nose, swollen nodes, pink blotchy rash that lasts a short time. Can cause birth defects if pregnant women are infected.

Do I need to keep my child home?

Yes, for at least 4 days after the rash appears.

How can I help prevent spread?

Immunisation (MMR) at 12 months and 4 years of age.

Glandular Fever

Time from exposure to illness

4 to 6 weeks.

Symptoms

Fever, headache, sore throat, tiredness, swollen nodes.

Do I need to keep my child home?

No, unless they are sick.

How can I help prevent spread?

Careful hand washing, avoid sharing drinks, food and utensils, and kissing.

Hand Foot and Mouth Disease

Time from exposure to illness

3 to 7 days.

Symptoms

Mild illness, perhaps with a fever, blisters around the mouth, on the hands, feet and nappy area.

Do I need to keep my child home?

Yes, until the blisters have dried.

How can I help prevent spread?

Careful hand washing especially after wiping nose, using the toilet and changing nappies.

Head Lice

Time from infestation to eggs hatching

Usually 5 to 10 days.

Symptoms

Itchy scalp, white specks stuck near the base of the hairs; lice may be found on the scalp.

Do I need to keep my child home?

No, as long as head lice management is ongoing.

How can I prevent spread?

Family, friends and classroom contacts should be examined and treated if infested. Clothing and bedding should be washed in hot water.

Hepatitis A

Time from exposure to illness

About 2 to 6 weeks.

Symptoms

Often none in small children; fever, appetite loss, nausea, vomiting, jaundice, dark urine, pale stools.

Do I need to keep my child home?

Yes, for 2 weeks after the first symptoms are detected or 1 week after onset of jaundice.

How can I help prevent spread?

Careful hand washing; those that have had close contact with an infected child may need to have an injection of immunoglobulin; immunisation is recommended for some people.

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Impetigo (school sores)

Time from exposure to illness

1 to 3 days.

Symptoms

Small red spots change into blisters that fill up with pus and become crusted; usually on the face, hands or scalp.

Do I need to keep my child home?

Yes, until antibiotic treatment starts. Sores should be covered with watertight dressings.

How can I prevent spread?

Careful hand washing.

Influenza

Time from exposure to illness

1 to 3 days.

Symptoms

Sudden onset of fever, runny nose, sore throat, cough, muscle aches and headaches.

Do I need to keep my child home?

Yes, until they look and feel better.

How can I prevent spread?

Careful hand washing, especially after coughing, sneezing or wiping your nose. Immunisation is recommended for children with chronic illnesses.

Measles

Time from exposure to illness

About 10 to 12 days until the first symptoms are detected, and 14 days until the rash develops.

Symptoms

Fever, tiredness, runny nose, cough and sore red eyes for a few days followed by a red blotchy rash that starts on the face and spreads down the body and lasts 4 to 7 days.

Do I need to keep my child home?

Yes, for at least 4 days after the rash appears.

How can I prevent spread?

Immunisation (MMR) at 12 months and 4 years. Students who are not immune may be excluded from school for 14 days.

Meningococcal Disease

Time from exposure to illness

Usually 2 to 10 days.

Symptoms

Sudden onset of fever and a combination of headaches, neck stiffness, nausea, vomiting, drowsiness or rash.

Do I need to keep my child home?

Seek medical attention immediately.

How can I help prevent spread?

Individuals who have had close contact with an infected child should see their doctor urgently if symptoms develop, and may need to have a special antibiotic. Immunisation with Meningococcal C vaccine at 12 months of age is recommended.

Mumps

Time from exposure to illness

Usually 14 to 25 days.

Symptoms

Fever, swollen and tender glands around the jaw.

Do I need to keep my child home?

Yes, for 9 days after onset of swelling.

How can I prevent spread?

Immunisation (MMR) at 12 months and 4 years of age.

Ringworm

Time from exposure to illness:

Varies (may be several days).

Symptoms

Small scaly patch on the skin surrounded by a pink ring.

Do I need to keep my child home?

Yes, until the day after treatment has begun.

How can I help prevent spread?

Careful hand washing.

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Scabies

Time from exposure to illness:

New infections: 2 to 6 weeks

Reinfections: 1 to 4 days.

Symptoms

Itchy skin, worse at night. Worse around wrists, armpits, buttocks, groin and between fingers and toes.

Do I need to keep my child home?

Yes, until the day after the treatment has begun.

How can I prevent spread?

Individuals who have had close contact with the infected child should be examined for infestation and be treated if necessary. Wash linen, towels and clothing worn in the past 2 days in hot water and detergent.

Whooping Cough

Time from exposure to illness:

Usually 7 to 20 days.

Symptoms

Starts with a runny nose, followed by a persistent cough that comes in bouts. Bouts maybe followed by vomiting and a whooping sound as the child gasps for air.

Do I need to keep my child home?

Yes, until the first 5 days of a special antibiotic have been taken.

How can I help prevent spread?

Immunisation at 2, 4, 6 months and 4 years of age. A particular antibiotic can be given for the patient and those that have been in close contact. The infected child may be excluded from school.

For further information please call your local Public Health Unit on 1300 066 055 or visit the New South Wales Health website www.health.nsw.gov.au

Jewellery

Students should not wear rings, chains or other jewellery (except a watch) to school. Students with pierced ears should only wear sleeper or stud style earrings.

Learning and Support Teacher (LaST)

The LaST works with students who have additional learning and support needs in collaboration with the class teacher. Students may be withdrawn from class for specialised work and/or they may work in the classroom, where the LaST and class teacher work in a team teaching situation.

Learning Support Team (LST)

The LST meet regularly to discuss the needs of individual students who are referred by teachers and stage supervisors. The LST is comprised of teachers including the Principal and School Counsellor.

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Library

The library is an important learning centre in the school. It is used for instruction as well as recreation. The main purpose of the library is to encourage students to develop a love of books and reading and use information technology as a tool for research and as a pathway to knowledge and understanding.

All classes have weekly lessons with our teacher librarian and are able to borrow books, provided they have a durable library bag to transport these books. The library is open at lunchtime Monday to Wednesday.

You can help by.....

- ensuring your child has a library bag to protect books. These can be purchased from the office at a cost of \$7.00;
- reminding your child to return books each week; and
- making sure books are kept safe at home.

Lost Property

A lost property bin is located in the Administration Block. It is regularly emptied and any items, which are labelled, are promptly returned. Items which are not labelled, and not collected, by the end of each term may be sent to Stewart House. **Please label all of your child's belongings especially hats, jumpers, jackets, tracksuit pants, wet weather gear, bags, lunch boxes and drink bottles.**

Medication at School

Parents of students who need to take prescription medicine must speak to the Principal so that a Health Care Plan can be developed. This plan will include written advice from the doctor and a signed letter of indemnity from the parent. All medication will need to be provided in its original container. Any changes to the information provided need to be advised immediately so that a new plan can be developed. Parents of asthmatic or anaphylactic students will also need to provide an up to date Health Care Plan as supplied by their doctor. Parents of anaphylactic students should also provide a current epi-pen to be stored at school.

Unprescribed medication will not be administered by staff unless it is part of a Health Care Plan.

All medication (except asthma) is kept at the office as students are not permitted to keep medication of any description on their person or in their bags. Students who suffer from asthma are able to keep their puffer with them or in their school bag but should leave a spacer in the office. The school has several asthma spacers for use in emergencies. If students are administered ventolin at school it will be through a spacer and in accordance with their Health Care Plan.

All staff have up to date qualifications in CPR, emergency care and anaphylaxis response.

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National Testing

The National Assessment Program Literacy and Numeracy (NAPLAN) tests are conducted online during May in the following areas: Reading, Language Conventions, Writing and Numeracy. Individual results are sent to parents in Term 3.

Newsletter

The school newsletter is published every fortnight during the term. It contains news and information about the school and its activities and is a useful means of communication for parents and caregivers. The newsletter is sent home by email and is also available on our website and via the Sentral app.

P&C Association

The Smithfield West Public School Parents and Citizens Association is an important part of the school. Meetings are held twice a term, commencing at 9.10am in the staffroom. Parents are notified through the newsletter and Sentral app and are most welcome to attend. These meetings are an opportunity to meet other parents and to have input into projects which are priorities for the school. Membership is \$3.00 and will allow you voting rights.

Parking

Parents are asked not to drive into the school grounds to pick up or drop off their children. Everyone should be aware of and adhere to the restricted parking zones and speed limits around the school.

Payments

The following forms of payment are accepted for school expenses:

Cash/cheque – the correct amount must be placed in a sealed envelope, clearly labelled with the child's name and class, the amount enclosed and the purpose.

Eftpos – can be accessed at the front office.

Online – payments using either a Visa or Mastercard credit or debit card can be used via a secure payment page hosted by Westpac. The portal can be found on the home page of the school website under the "Make a Payment" tab. For student activities, a signed permission note must be provided with the online receipt number recorded.

Permission to Publish

At Smithfield West Public School we endeavour to promote to a wider audience the positive and interactive learning environment of our school and its community. To be able to do this, we publish a variety of student work samples and other promotional materials including photographs of students on the school website and other media outlets such as the local newspapers. Permission is obtained upon enrolment and remains effective until notification is received from the parent.

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Photos

Class groups, special groups and individual photographs are taken annually by professional photographers, usually in Term 1.

Preschool

Fairfield City Council operates a preschool on the school grounds five days per week between 9.00am and 3.00pm. For information, phone 0437 145 805.

Reporting to Parents

At Smithfield West we aim to ensure that there is frequent and open communication with parent/carers regarding their child's progress at school. Early in Term 1, parents are invited to an information meeting. At these meetings the teachers of each class speak to parents, as a group, outlining the teaching and learning programs, information relating to routines and organisation, the expectations of students and how parents may help. This is a valuable forum that paves the way for parents and teachers to work together in partnership for the benefit of each child. Your attendance is strongly encouraged.

Ongoing assessment forms the basis of our student reports, which are sent home in June and December. Parent/teacher interviews are held in Semester 1. Interpreters are available upon request.

If you would like information regarding your child's progress at any time, please contact the class teacher.

Safety In and Around the School

This is an area of utmost importance and concern to us. The following needs to be observed:

- All visitors and volunteers must come to the school office and sign in before proceeding;
- 40km speed zones and parking restrictions around the school;
- Schools are alcohol free zones during school hours and when students are present; and
- Any issue between students needs to be dealt with by the class teacher in the first instance. Parents must not approach another student on the school grounds or while they are travelling to and from school.

School Administration and Support Staff (SAS)

The friendly and obliging SAS staff in the school office are available to help with any enquiries you may have concerning enrolments, transfers and any other administration or general concerns. Please contact Ms Pilgrim or Mrs Bennett between 8:30am and 3:15pm.

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School Counsellor

The School Counsellor attends Smithfield West every Wednesday and Friday. The counsellor works with teachers, students and parents in an effort to maximise the learning of individual students. Teachers refer students through the school's Learning and Support Team, of which the School Counsellor is a member. Permission is sought from parents before the counsellor undertakes any form of assessment or intervention. Parents may also request an interview or a counsellor referral form for their child if they are concerned about issues, at home or school, that impact on learning.

School Development Days

The Department of Education allows for each school to participate in five of these days each year. These days are held on the first day of Terms 1, 2 and 3 and the last two days of Term 4. Students are not required to attend on these days.

School History

Smithfield West Public School opened on 30 June 1964 with 24 students. It grew rapidly to approximately 1000 enrolments by the late 70s. In October 2018, our enrolment was 357. There is a wonderful cultural mix of family backgrounds and this is one of the features that make us such a special school.

School Hours

School hours are from 8:30am to 3:00pm. Students are encouraged to arrive at school after the first morning bell rings at 8:30am. Students arriving before this time are required to sit under the COLA in the morning assembly area and are not under direct supervision until the duty teacher comes out.

At the end of the day, students are expected to leave the school promptly and go directly home. Supervision is provided for students travelling by bus.

Starting time	8:55am
Recess	11:00am - 11:20am
Lunch (supervised eating)	1:10pm - 1:20pm
Lunch (play)	1:20pm - 2:00pm
Finishing time	3.00pm

School Swimming and Water Safety Program

The school offers a swimming scheme for all students from Years 2-6 each year. This two week, elementary learn to swim program is designed for students who have not reached a satisfactory standard of water safety. Swimming instructors are employed by the Department of Education for the program.



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School Uniform

The Department of Education and the Parents & Citizens Association and staff at Smithfield West Public School strongly encourage the wearing of school uniform. If there are circumstances that prevent a student from wearing their uniform on a particular day, parents are asked to contact the Principal.



Boys

Summer

green/white polo shirt/grey shorts
grey socks/black shoes/black sneakers
school hat

Winter

bottle green trackpants
grey long trousers/grey shorts
green/white long sleeve polo shirt
bottle green sloppy joe/jacket
grey socks/black shoes/black sneakers
school hat

Sport

bottle green shorts, bottle green/white polo shirt
school hat

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Girls

Summer

green/white check uniform or
green/white polo shirt /bottle green skorts
white socks/black shoes/black sneakers
school hat

Winter

bottle green trackpants, pants
green/white long sleeve polo shirt
bottle green sloppy joe/jacket
white socks/black shoes/black sneakers
school hat

Sport

bottle green sport skirt/shorts/skorts
bottle green/white polo shirt
school hat

hair ribbons - green/white

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School Sunsmart Policy

The school promotes sunsmart behaviour in accordance with Cancer Council guidelines. The wearing of a **school hat** is compulsory and parents **MUST** ensure their children have one every day together with sunscreen in the summer months.

Students representing the school in any academic, sporting or cultural activity, or attending a school excursion must be in correct uniform including a school hat.

Three styles of hats are available from the school office and are part of our school uniform.

Available hat styles



School Uniform Shop

School uniforms, both new and pre-owned may be purchased from the school. The uniform shop is open both in the morning and afternoon every Wednesday and Thursday.

Security

Unauthorised people are not permitted in the school grounds. All parents and community members are asked to protect our school by reporting suspicious, unauthorised activities to Fairfield Police (9728 8399) or School Security (1300 880 021). All visitors must report to the school office to sign in and obtain a visitor's pass for identification.

Sentral for Parents App

The Sentral for Parents app will keep you fully informed about everything happening at the school and make it easier than ever for you to manage your child's education - anytime, anywhere.

Download the Sentral for Parents app from the Google Play store or Apple App store

You will need to register using the Parent Sentral Portal with your unique access key. Further information and your unique access key can be provided by the office.

Smithfield West Public School

Smoking Policy

All NSW Department of Education buildings, grounds and enclosed areas are NON SMOKING AREAS. This includes gardens, sports fields, cars and carparks.

Special Events

The school highlights special events each year and encourages all students to be involved. These may include: ANZAC Day, Book Week, Education Week, swimming, cross country and athletics carnivals, Year 6 graduation, celebration assemblies, Harmony Day and Remembrance Day.

These events are celebrated by involving students, parents and the community. Advance notice is given in the newsletter.

Special Religious Education (SRE)

Visiting clergy and SRE teachers attend the school each Thursday to conduct scripture lessons. Students are placed in religious groups using the information provided by parents upon enrolment. Written notification is required if circumstances have changed. Anglican and Catholic classes are currently offered. Students not attending SRE classes are supervised by teachers in non-scripture groups.

Sport and PE

K-2 students participate in a regular physical education program which aims to promote skills, fitness, enjoyment and participation. Activities include aerobic exercises, dancing, games, fun runs and sport. An annual K-2 athletics carnival is held and family and friends are most welcome to attend.

In Years 3-6 students are involved in more organised sporting activities which include the development of game skills, fitness, dance and school and inter-school sport (PSSA).

Annual carnivals for students 8 years and older are held in swimming, cross-country and athletics.

Every student and teacher belongs to one of 4 sport houses, each led by a sport captain. Siblings are placed in the same house.

Our sport houses are **Bilinga** (Blue), **Girralong** (Green), **Goonawarra** (Yellow) and **Rakumba** (Red).

Student Banking

Student banking operates through the Commonwealth Bank and is processed by volunteers. Students can create an account and bring bankbooks and money to school each Thursday to be deposited via the electronic student banking system.



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Student Leadership

In Term 4 students and teachers elect School Captains and Prefects for the following school year. Each sporting house elects a Captain. All Stage 3 students are considered to be school leaders. Leadership development opportunities are a strong focus in the school.



Student Requirements

A list of stationery requirements required for each stage will be sent home in the first few weeks of the school year. Books are supplied to all students (except homework books) and pencils, rubbers and rulers to those in Early Stage 1 and Stage 1. It is expected that all students have a bag suitable for library books and home readers. From time to time, individual teachers may require some additional materials to be brought in.

Technology

Smithfield West has a committed ICT team who work to ensure that the latest technology is available to students for 21st Century learning. The school is equipped with a computer lab where K-6 students are taught essential technology and research skills and a 'connected classroom' which provides our school community with video conferencing facilities, making possible a range of virtual activities with other schools and learning centres. Interactive whiteboards are in every classroom. K-6 students also have access to ipads, laptops and chromebooks to enhance learning. Wireless internet is provided throughout the school for these school devices.

Voluntary School Contributions

A voluntary school contribution is requested at the beginning of each year. These funds help to meet some of the costs of resources and consumable materials used by students each year. Whilst these contributions are minimal, they are certainly beneficial to the school. A receipt is issued for all payments.

In 2019 these contributions have been set at:

\$50 for the first child

\$80 for the family (two or more children)

Wet Weather

On wet mornings, before school, students assemble under the COLA in the morning assembly area. If the rain is very heavy, students will be directed to their classrooms.